

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़-160019

AGENDA FOR THE
66th MEETING OF THE BOARD OF GOVERNORS

DATE: 21.10.2024
VENUE: NITTTR, CHANDIGARH (HYBRID MODE)

ITEM NO. B.66.0	Welcoming the Chairman and Members
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Prof. (Dr.) Bhola Ram Gurjar, Member Secretary and Director of the Institute welcomes Prof. VG Talawar, Hon'ble Chairman, Board of Governors and other esteemed members of the BoG.

PREVIOUS MEETING(S)

ITEM NO. B.66.1	TO CONFIRM THE MINUTES OF THE 65th MEETING OF THE BOARD OF GOVERNORS HELD ON 02.08.2024
	The minutes of the 65 th meeting of the Board of Governors (BoG) of the Institute held on 02.08.2024 at NITTTR, Chandigarh were circulated amongst all the members vide Institute letter No. NITTTR/Dir/65BoardMeeting/PA/458 dated 18.08.2024 (Annexure – I) . Since no comments were received from any member, hence, the same may be recorded as confirmed.
(For Consideration & Confirmation)	

ITEM NO. B.66.2	ACTION TAKEN REPORT ON PREVIOUS DECISIONS
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ITEM NO. (PREVIOUS)	AGENDA	DECISION	ACTION TAKEN
ITEM NO. B.65.1	TO CONFIRM THE MINUTES OF THE 63rd and 64th (SPECIAL) MEETING OF THE BOARD OF GOVERNORS HELD ON 19.03.2024 AND 07.06.2024 RESPECTIVELY	As no comments were received from any of the esteemed members, so the minutes of the 63 rd meeting of the Board of Governors held on 19.03.2024 and the minutes of the 64 th (Special) meeting of the Board of Governors held on 07.06.2024 were recorded as confirmed.	Noted.

ITEM NO. B.61.5.9	PROPOSAL FOR RESTRUCTURING OF SANCTIONED POSTS OF STAFF AT THE INSTITUTE	The Institute informed the Board that the institute has already prepared the Draft Report. After its approval by the Committee constituted by the Ministry for the cadre review/restructuring of non-teaching staff (Group A, B & C posts), the same will be placed to BOG.	Action under process.
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<p>ITEM NO. B.62.5.5</p>	<p>RECONSIDERING THE DECISION OF BOG IN ITS 37TH MEETING HELD ON 03.03.2017 REGARDING ANNUAL INCREMENTS TO LECTURER (SELECTION GRADE)</p>	<p>The Hon'ble Members noted the action initiated by the Institute.</p>	<p>Action under process.</p>
<p>ITEM NO. B.63.5.5</p>	<p>NITTTTR CHANDIGARH AS AN INSTITUTION DEEMED TO BE UNIVERSITY UNDER DISTINCT CATEGORY UNDER SECTION 3 OF THE UGC ACT, 1956</p>	<p>After thorough deliberations, the esteemed Members unanimously approved the proposal of the institute to adopt the Memorandum of Association (MoA) of NITTTTR, Chandigarh as a Deemed to be University under Distinct Category prepared as per the notification and directions received from the Ministry. The same was recommended to the NITTTTR Chandigarh Society for approval.</p>	<p>Action under process.</p>

<p>ITEM NO. B.65.5.3</p>	<p>TO APPROVE THE PROPOSAL FOR TEMPORARY/TRANSIT ACCOMMODATION (PURELY ON TEMPORARY BASIS) FOR ESSENTIAL SERVICES STAFF DEPLOYED THROUGH SERVICE PROVIDER</p>	<p>After detailed deliberations, the esteemed members, in the wider interest of the institute work, approved the proposal of the institute for providing temporary/transit accommodation (purely on temporary basis) to the essential services staff deployed through service provider.</p>	<p>Action under process.</p>
<p>ITEM NO. B 65.5.8</p>	<p>TO CONSIDER AND APPROVE THE ESTABLISHMENT OF EXTENSION CENTRE OF NITTTR CHANDIGARH IN RAJASTHAN</p>	<p>The Director of the institute presented the proposal for the establishment of the Extension Centre in Rajasthan highlighting the benefits, potential impact on technical education in the region, and the resources required. The proposal was discussed and deliberated upon in detail. After thorough deliberations, the esteemed Members appreciated the efforts and approved the proposal, as recommended by the Finance Committee, to establish an extension centre of NITTTR Chandigarh in Rajasthan. The centre will focus on organizing women empowerment and rural development-related programmes, in addition to the institute's mandate-related activities. The Board advised the institute to take necessary steps for the establishment of the extension centre.</p>	<p>Action under process.</p>

ITEM NO. B.66.3	ITEMS FOR REPORTING
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ITEM NO. B.66.3.1	PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE
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As per directions received from the Ministry of Human Resource Development (now Ministry of Education) vide its letter No. 4-6/2006-TS. IV (Part) dated 06.12.2006 and letter No.23-4/2014-TS-IV dated 11.09.2014, the status report on the following issues are required to be reported to the Board of Governors in its every meeting:

1.	Filling up of backlog vacancies of SC/ST and OBC																
	There are 05 Nos. of backlog vacancies of SC/ST and OBC in the Institute at the present moment. (01 in SC, 02 in ST & 02 in OBC)																
2.	Annual Report and Audited Accounts																
	Annual Accounts of the Institute for the financial year 2023-2024 has been prepared by the C.A. and submitted to Indian Audit and Accounts Department, Office of Principal Director of Audit (Central), Chandigarh for further action and their approval. Audit Certificate is awaited.																
3.	Comments in respect of outstanding Audit Paras																
	There are 26 outstanding audit paras which are being pursued with the Audit Office for settlement. The details of the 26 outstanding paras as on 08.10.2024 are as under: -																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">2002-2003</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: center;">2013-2014</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: center;">2016-2017</td> <td style="text-align: center;">2</td> </tr> <tr> <td style="text-align: center;">2017-2018</td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: center;">2019-2020</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: center;">2021-2022</td> <td style="text-align: center;">6</td> </tr> <tr> <td style="text-align: center;">2022-2023</td> <td style="text-align: center;">11</td> </tr> <tr> <td style="text-align: center;">Grand Total</td> <td style="text-align: center;">26</td> </tr> </table>	2002-2003	1	2013-2014	1	2016-2017	2	2017-2018	1	2019-2020	4	2021-2022	6	2022-2023	11	Grand Total	26
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Grand Total	26																
	However, these paras are not part of the portal of the Central Audit. Competent Authority of the Institute has constituted an ad-hoc Committee for settlement of audit objections, which is working on settlement with concentrated efforts.																

4.	Progress of Plan and Non-Plan Expenditure Revenue and Capital Expenditure	
	The status of progress of Capital and Revenue Expenditure up to 30.09.2024 given at Sr. No. 8.	
5.	Pending vigilance matters and enquiry report thereto	
	There are 03 Nos. vigilance matters in the institute as on 04.10.2024.	
6.	Redressal of public grievances	
	There is no pending matter of public grievance lying in the institute as on 04.10.2024.	
7.	Status of achievement of different targets provided in Result Framework Document	
	The targets achieved are to be placed on the table for consideration and suggestions of esteemed members.	
8.	Expenditure made in the both Capital and Revenue Heads.	
	(Rs. In lakhs)	
	Particulars	Expenditure from 01.04.2024 to 30.09.2024
	Revenue: Training – Recurring & Pension etc. (OH-31)	841.32
	Capital: Non Recurring (OH-35)	92.36
	Revenue: Salary & Retirement Benefits (OH-36)	1386.88
	Non- Salary: from IRG	347.70

9.	Release of Capital and Revenue funds from the Ministry against the Allocation																	
	<table border="1"> <thead> <tr> <th data-bbox="412 365 857 600">Particulars</th> <th data-bbox="857 365 1122 600">Budget Allocation (Rs. In lakhs)</th> <th data-bbox="1122 365 1341 600">Grant-in-aid Received from 01.04.2024 to 30.09.2024 (Rs. In lakhs)</th> </tr> </thead> <tbody> <tr> <td data-bbox="412 600 857 703">Revenue: Training-Recurring and Pension etc.(OH-31)</td> <td data-bbox="857 600 1122 703">300.00</td> <td data-bbox="1122 600 1341 703">150.00</td> </tr> <tr> <td data-bbox="412 703 857 806">Capital: Non-Recurring (OH-35)</td> <td data-bbox="857 703 1122 806">300.00</td> <td data-bbox="1122 703 1341 806">Nil</td> </tr> <tr> <td data-bbox="412 806 857 940">Revenue: Salary & Retirement Benefits (OH-36)</td> <td data-bbox="857 806 1122 940">3000.00</td> <td data-bbox="1122 806 1341 940">1146.00</td> </tr> <tr> <td data-bbox="412 940 857 1003" style="text-align: center;">Total:</td> <td data-bbox="857 940 1122 1003" style="text-align: center;">3600.00</td> <td data-bbox="1122 940 1341 1003" style="text-align: center;">1296.00</td> </tr> </tbody> </table>	Particulars	Budget Allocation (Rs. In lakhs)	Grant-in-aid Received from 01.04.2024 to 30.09.2024 (Rs. In lakhs)	Revenue: Training-Recurring and Pension etc.(OH-31)	300.00	150.00	Capital: Non-Recurring (OH-35)	300.00	Nil	Revenue: Salary & Retirement Benefits (OH-36)	3000.00	1146.00	Total:	3600.00	1296.00		
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Total:	3600.00	1296.00																
10.	Status of filling up of vacant posts since last Board meeting																	
	<p>Institute has published the advertisement No. 228/2023 for engaging retired personnel for the post of Accounts Officer on contract basis, Adv. No. 231/2024 for the post of Accounts Officer (01 No.), Advt. No. 232/2024 for the post of Section Officer Grade-II (02 Nos.), Advt. No. 233/2024 for the post of Personal Assistant (05 Nos.), Advt. No. 234/2024 for the post of Estate Assistant (01 No.), Advt. No. 235/2024 for the post of Assistant Section Officer (04 Nos.), Advt. No. 236/2024 for the post of Senior Secretariat Assistant (07 Nos.). So far, Institute has completed the recruitment process for the post of Accounts Officer on contract basis (Advt. No. 228/2023), Assistant Section Officer (Advt. No. 235/2024) and Senior Secretariat Assistant (Advt. No. 236/2024), letters of appointment have been issued to the selected candidates. The recruitment process for other posts are under process. Remaining vacant posts of the Institute may kindly be permitted to advertise.</p>																	
HON'BLE MEMBERS OF THE BOG MAY KINDLY APPROVE THE STATUS REPORT ON THE ABOVE POINTS																		

ITEM NO. B.66.4	ITEMS FOR RATIFICATION
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ITEM NO. B.66.4.1	APPOINTMENT OF OMBUDSPERSON AS PER UGC (REDRESSAL OF GRIEVANCES OF STUDENTS) REGRULATIONS, 2023 IN NITTTR, CHANDIGARH.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/39 dated 21.08.2024 (Annexure – II) has approved the proposal of appointment of Prof. Rajneesh Arora, former Vice-Chancellor of I.K. Gujral Punjab Technical University, Jalandhar, as Ombudsperson in NITTTR, Chandigarh.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	
ITEM NO. B.66.4.2	REQUEST FOR DELAY IN RELIEVING ON LIEN IN RESPECT OF PROF. SURESH KUMAR DHAMEJA, PROFESSOR, EDIC DEPARTMENT TO JOIN AS DIRECTOR-GENERAL, CPSC, MANILA, PHILLIPINES ON 06.09.2024 INSTEAD OF 27.08.2024.
	Prof. Suresh Kumar Dhameja, Prof. EDIC department has informed that he has been diagnosed with potential Typhoid and doctor has advised him for rest and refrain from travel. Subsequently, Prof. Suresh Kumar Dhameja requested to relieve him on 06.09.2024 instead of 27.08.2024. In pursuance to above, UO No.NITTTR/Admn/40 dated 27.08.2024 on the subject cited above was sent via email to Hon'ble Chairman, Board of Governors for approval. In due course, another request received from Prof. Suresh Kumar Dhameja to relieve him on 31.08.2024 instead of 06.09.2024 citing call received from Director-CPSC Manila, Philippines to get himself relieved on 31.08.2024 (U.O note enclosed at Item No. B.66.4.3). Eventually, UO No.NITTTR/Admn/40 dated 27.08.2024 was not approved by the Hon'ble Chairman, Board of Governors.
FOR INFORMATION TO THE HON'BLE MEMBERS OF THE BOG	
ITEM NO. B.66.4.3	REQUEST FOR RELIEVING ON LIEN IN RESPECT OF PROF. SURESH KUMAR DHAMEJA, PROFESSOR, EDIC DEPARTMENT TO JOIN AS DIRECTOR-GENERAL, CPSC, MANILA, PHILIPPINES ON 31.08.2024 INSTEAD OF 06.09.2024.
	In pursuance to the U.O No. NITTTR/Admn/41 dated 29.08.2024, the Hon'ble Chairman of Board of Governors has given consent to relieve Prof. Suresh Kumar Dhameja, Professor, EDIC on lien to join as Director – General, CPSC, Manila Philippines on 31.08.2024 (Annexure- III)
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	
ITEM NO. B.66.4.4	REQUEST TO ACCEPT THE RESIGNATION FROM THE POST OF SENIOR VISUALIZER (GRADE-I) IN RESPECT OF Dr. MANISHA MALIK, SENIOR VISUALIZER (GRADE-I), MEDIA ENGINEERING DEPARTMENT.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/42 dated 02.09.2024 (Annexure – IV) has approved the request to accept the resignation from the post of Senior Visualizer (Grade-I) in respect of Dr. Manisha Malik, Senior Visualizer (Grade-I), Media Engineering Department and relieve her on 09.09.2024

	(A.N) subject to submission of No Dues Certificate and 18 days salary in lieu of notice period.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	
ITEM NO. B.66.4.5	TO APPROVE THE PANEL OF SUBJECT EXPERTS FOR SCREENING-CUM-ASSESSMENT COMMITTEE.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/43 dated 22.09.2024 (Annexure – V) has approved in principle, the Panel of Subject Experts for Screening-cum-Assessment.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	
ITEM NO. B.66.4.6	TO ALLOW THE INSTITUTE TO OPEN THE SEALED ENVELOPE CONTAINING SELECTION SHEET FINALIZED BY THE SELECTION COMMITTEE AGAINST ADVERTISEMENT NO. 236/2024 FOR THE 07 POSTS OF SENIOR SECRETARIAT ASSISTANT (05-UR, 01-OBC, 01-SC) IN THE PAY LEVEL-04 (RS. 25,500-81,100) AT NITTTR, CHANDIGARH.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/44 dated 25.09.2024 (Annexure – VI) has approved in principle, to allow the Institute to open the sealed envelopes containing selection sheets finalized by the Selection Committees.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	
ITEM NO. B.66.4.7	TO ALLOW THE INSTITUTE TO OPEN THE SEALED ENVELOPE CONTAINING SELECTION SHEET FINALIZED BY THE SELECTION COMMITTEE AGAINST ADVERTISEMENT NO. 235/2024 FOR THE 04 POSTS OF ASSISTANT SECTION OFFICER (03-UR, 01-OBC) IN THE PAY LEVEL-05 (RS. 29,200-92,300) AT NITTTR, CHANDIGARH.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/45 dated 25.09.2024 (Annexure – VII) has approved in principle, to allow the Institute to open the sealed envelopes containing selection sheets finalized by the Selection Committees.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY	
ITEM NO. B.66.4.8	TO CONSIDER THE RECOMMENDATION BY THE SELECTION COMMITTEE AGAINST ADVERTISEMENT NO. 236/2024 FOR THE 07 POSTS OF SENIOR SECRETARIAT ASSISTANT (05-UR, 01-OBC, 01-SC) IN THE PAY LEVEL-04 (RS.25,500-81,100) AT NITTTR, CHANDIGARH.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/46 dated 25.09.2024 (Annexure – VIII) has approved in principle and permitted to issue orders of appointment as per the merit list submitted by the Selection Committees for the post of Senior Secretariat Assistant.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	

ITEM NO. B.66.4.9	TO CONSIDER THE RECOMMENDATION BY THE SELECTION COMMITTEE AGAINST ADVERTISEMENT NO. 235/2024 FOR THE 04 POSTS OF ASSISTANT SECTION OFFICER (03-UR, 01-OBC) IN THE PAY LEVEL-05 (RS.29,200-92,300) AT NITTTR, CHANDIGARH.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/47 dated 25.09.2024 (Annexure – IX) has approved in principle and permitted to issue orders of appointment as per the merit list submitted by the Selection Committees for the post of Assistant Section Officer.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	
ITEM NO. B.66.4.10	APPROVAL FOR THE REVISED RECOMMENDATION AND REVISED LISTS OF SELECTED CANDIDATES FOR THE POSTS OF SENIOR SECRETARIAT ASSISTANT (SSA) AND ASSISTANT SECTION OFFICER (ASO) AGAINST ADVT. NO 236/2024 FOR THE 07 POSTS OF SENIOR SECRETARIAT ASSISTANT (05-UR, 01-OBC, 01-SC) IN THE PAY LEVEL-04 (RS.25,500-81,100) AND ADVT. NO. 235/2024 FOR THE 04 POSTS OF ASSISTANT SECTION OFFICER (03-UR AND 01-OBC) IN THE PAY LEVEL-5 (RS.29,200 - 92,300) AT NITTTR, CHANDIGARH.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/48 dated 29.09.2024 (Annexure – X) has approved the revised recommendations and revised list of selected candidates for the posts of Senior Secretariat Assistant (SSA) and Assistant Section Officer (ASO).
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	
ITEM NO. B.66.4.11	TO CONSIDER THE PROPOSAL FOR EXTENSION OF ACTING CHIEF VIGILANCE OFFICER (CVO) (PART-TIME) OF NITTTR, CHANDIGARH FOR ANOTHER THREE MONTHS.
	The Hon'ble Chairman of Board of Governors vide U.O No. NITTTR/Admn/49 dated 04.10.2024 (Annexure – XI) has approved the proposal for extension of the appointment of the Acting Chief Vigilance Officer (CVO) (Part Time) of NITTTR, Chandigarh for another three months following the guidelines laid down by the Vigilance Section of the Department of Higher Education, Government of India, New Delhi.
HON'BLE MEMBERS OF THE BOG MAY KINDLY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS	

ITEM NO. B.66.5	ITEMS FOR CONSIDERATION AND APPROVAL
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ITEM NO. B.66.5.1	APPROVAL OF THE MINUTES OF 61ST FINANCE COMMITTEE MEETING HELD ON 21.10.2024.
	The minutes of the 61 st meeting of Finance Committee held on 21.10.2024 will be circulated to all esteemed members for approval through circulation.
ITEM NO. B.66.5.2	TO APPROVE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2023-24
	The Annual Report of the Institute indicating various projects, programs and initiatives undertaken by the Institute during the year 2023-2024 has been finalized. A draft copy of the Annual Report is attached as Annexure - XII, Separate Booklet.
	Annual Accounts of the Institute for the Financial Year 2023-24 has been prepared with the help of C.A. of the Institute and consequently submitted to Indian Audit and Accounts Department, Office of Principal Director of Audit (Central) Chandigarh for further necessary action. The Audit of Annual Accounts of the Institute for the year 2023-2024 was conducted by Audit Party from the Office of the Principal Director of Audit (Central) Chandigarh. Audit Certificate is yet to be received.
HON'BLE MEMBERS OF THE BOG MAY KINDLY APPROVE	
ITEM NO. B.66.5.3	TO CONSIDER THE PROPOSAL FOR SIGNING MOU WITH CPSC MANILA, PHILIPPINES
	NITTTR Chandigarh is regularly conducting regional programs, in-country programs in collaboration with CPSC Manila, Philippines. As a Deemed to be University, the Institute now would like to formalize the partnership through MOU with CPSC Manila, Philippines to affirm mutual benefits for the stakeholders. Letter of Intent received from Director General, CPSC and draft MoU is enclosed as Annexure – XIII , for ready reference.
HON'BLE MEMBERS OF THE BOG MAY KINDLY CONSIDER AND APPROVE THE PROPOSAL	

ITEM NO. B.66.6	ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR
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